



Southwind Extension District 4-H Club Summary Report



Purpose of Seal Guidelines

The Kansas 4-H Program focuses upon five life skills necessary for youth to acquire in order to become productive citizens. These “life skills” are **A Positive Self Concept, An Inquiring Mind, Sound Decision Making, Healthy Interpersonal Skills, and A concern for the Community.**

The purpose of the following guidelines is to stimulate the growth of individual 4-H’ers as well as the entire club in each of the “life skills” areas. Each of these guidelines relate back to one or more of the “life skills.”

A seal is awarded to a 4-H Club each year the requirements for the seal are met. A club may get a seal and a charter together. A club may try for any seal without regard to seals previously received.

As a requirement is met, place a check or “X” in the space provided and give the information requested. A continual check on the guidelines is needed to avoid missing something that your club has set as a goal.

Use the club officers or a committee of 4-H members to assist you in checking the requirements during the year and to fill out this “4-H Club Recognition Plan” at the close of the club year. Forms are due to the Extension Office on or before October 1st.

Application for Recognition

The _____ Club wishes to apply for the following seal: (circle one)
(club name)

Purple

Blue

Red

White

My signature indicates I have checked this application and believe it to be complete and eligible for the seal requested.

President Date

Leader Date

Secretary Date

Leader Date

Seal Requirements:

Purple – 35 items min. / Blue – 30 items min. / Red – 25 items min. / White – 20 items min.

Club

- ___ 1. Have five or more members between the ages of 7 and 18 in the club.
Numbers of members: _____

- ___ 2. Have a community leader or leaders.
Names: _____

- ___ 3. Organize the club with a minimum of the following officers: president, vice-president, secretary, treasurer, reporter, and two council representatives.
(It is recommended that the club have a club historian or a club history committee.)

- ___ 4. Adult Advisory Committee consisting of three to five members. This committee may consist of parents, but should not community leaders.
Names: _____

- ___ 5. Hold 12 regular monthly meetings.

- ___ 6. At the beginning of the club year, prepare and distribute tentative programs for each month in the year.

- ___ 7. Have official representatives at all 4-H Council Meetings.
Months: _____

- ___ 8. Provide 10 or more news articles for publication on project work, club meetings, and activities. Copies of articles are to be in the Reporter’s Book.
Number of Club Meeting Stories: _____
Number of Group Project Stories: _____
Number of Project Meeting Stories: _____

- ___ 9. Secretary’s Book completed and turned into the Extension Office with Record Books.

- ___ 10. Treasurer’s Book completed and turned into the Extension Office with Financial Summary due by November 1.

- ___ 11. Reporter's Book completed and turned into the Extension Office with Record Books.
- ___ 12. Historian's Book turned into the Extension Office when with Record Books.
- ___ 13. Have an Achievement, appreciation, or awards program at a regular or special meeting.
Date: _____
- ___ 14. Have a parents program. Date: _____
- ___ 15. Have a club project tour. Date: _____
- ___ 16. Plan and carry out one of the following activities: safety, health, conservation of natural resources (wildlife, soil, recycling, etc.), recreation, people-to-people, civil defense, citizenship, fire prevention, rodent control. Describe what your club did in an attached summary.
- ___ 17. Take an educational, one-day trip or tour, other than a club project tour.
When and Where: _____
- ___ 18. Have an officer installation ceremony. Month: _____
- ___ 19. Present a traveling trophy monthly to a deserving program.
- ___ 20. Have a fundraiser. What: _____
- ___ 21. Have a club parliamentarian give a short presentation at four or more monthly meetings. Items Presented (must have at least four): _____

- ___ 22. Have the 90% of 4-H'ers complete their Record Book (MIG).
Number of completed Books: _____ Number of Members: _____

County/District/Area

- ___ 23. Have club officers attend Officer's Training. Number attended: _____
- ___ 24. Have 2 or more members active in the Junior Leaders Group or Leadership Project.
Numbers enrolled in leadership: _____ Meetings attended: _____
- ___ 25. Have an exchange program with another club (in-county or out-of-county).
What club and date: _____

- ___ 26. Participate in 4-H Sunday Observance. What, where, and when : _____

- ___ 27. Have members exhibit at a county fair or show. Member Numbers: _____
- ___ 28. Have members participate in District Club Day, excluding model meeting.
Numbers: _____ What: _____
- ___ 29. Plan and present a model meeting at County 4-H Days.
- ___ 30. Have members participate in Regional Club Day. Who and what: _____

- ___ 31. Have members attend 4-H Camp or non-competitive state event (i.e. Discovery Days,
Sewing Camp) as a participant. Numbers and what: _____

- ___ 32. Have members display leadership at 4-H Camp, Day Camp, or other State Camp as a
counselor. Who and what: _____

- ___ 33. Have 3 or more 4-H'ers participate in a county or district judging school contest, i.e.
Family and Consumer Sciences, Horticulture, Livestock, or Photography. Who and what:

- ___ 34. Have members in 2 or more county/district events not already listed. Who and What:

State

- ___ 35. Have members exhibit at the State Fair. Numbers and What: _____

___ 36. Have members participating in the state fair or state contest other than exhibiting project work. (i.e. judging) Who and What: _____

Promotion of 4-H

___ 37. Have a booth at the county fair. Theme: _____

___ 38. Have a banner at the county fair. Theme: _____

___ 39. Have a float in a parade. Theme and when: _____

___ 40. Have a window display promoting some phase of 4-H work. Where and When: _____

___ 41. Present a radio program or participate in a radio interview regarding 4-H. Who and Topic: _____

___ 42. Present a program to explain and promote 4-H to one or more community organizations (non-4-H). What group and when: _____

___ 43. Present a school program to promote 4-H. Date and school: _____

___ 44. Host a "bring a friend" (potential member) night as part of a regular 4-H Meeting. When and number of friends present: _____

Community Service

- ___ 45. Render a service to the community. Give information on the service rendered. Give enough details to make it clear to anyone who is not familiar with what you did. Please attach the summary.
- ___ 46. Make a contribution to a charitable organization either local, state, or national level, i.e. county 4-H development fund and county fair association. What and when: _____

- ___ 47. Contribute funds to the Kansas 4-H Foundation.
- ___ 48. Visit residents in a nursing home and/or provide a program. Where and what: _____

- ___ 49. Other community service projects not listed. _____

Total number of Requirements met: _____

****Make sure the additional page is complete!!****

OFFICE USE ONLY:

Approved: Yes _____ No _____

Reviewer Signature: _____ Date: _____

Club Information

New Year Officer Slate (including Junior Officers)

President:

Vice President:

Secretary:

Treasurer:

Reporter:

Historian:

Parliamentarian:

Council Representatives:

Club Leaders (at least two) with Email Addresses

- 1.
- 2.
- 3.
- 4.

Parent Advisory Committee (3-5 Parents, not Leaders)

- 1.
- 2.
- 3.
- 4.
- 5.

Financial Review Committee (3-5 Individuals, Parents and Members)

- 1.
- 2.
- 3.
- 4.
- 5.

Please provide a listing on all *active* (at least two meetings per year) Project Leaders within your 4-H Club, including Junior Project Leaders. Specify: 1- What project they are a Leader of, 2-How long they have been a Project Leader, and 3-Do they assist at the County-Level as well.