K-STATE Research and Extension | Southwind District

_____	_____	_____	_____
Project	Leaders Name	4-H Club	4-H Year

LEADERS MUST COMPLETE THE VOLUNTEER SCRENING PROCESS.

Turn report into Club Community Leaders when 4-H member record books are due.

Fill in this information on meetings held and attendance.

_____ Adult Leader: Must hold 2 project meetings per year with attendance record.

_____ Teen Leader: Must be 16 years of age and may be a leader for only 1 project area where there is no adult leader. Must hold 2 project meetings per year with attendance record.

Project Meeting Date	Number of Members in Attendance	Information Covered, Comments, etc.

This report form will be used in determining recognition at the 4-H Achievement Recognition.

_____ I have completed the Volunteer Screening Process.

_____ I have held at least 2 project meetings available to all 4-H members.

_____ _____

Signature Date