2024 FCE DUES & CONTRIBUTION INSTRUCTIONS
INSTRUCTIONS FOR FCE UNIT TREASURERS/INDEPENDENT MEMBERS

➢ ALL MEMBERS: shall
  o Complete 2024 Membership Form in all sections, include a signature. If a member doesn’t have email, request assistance from a relative, friend or unit member/officer.
  o Provide payment. (Senior membership fee applies to anyone that will be eighty (80) by 12/31/2023. The birth date must be included on the membership form.)

➢ FCE UNIT Treasurer
  o From each unit member, collect payment for Dues (National, State, County Council and Club/Unit) and Contributions/Donations.
  o Check each membership form for accuracy, (including the “Please Indicate” section), legibility, and signature.
  o For Unit’s records, retain a copy of each 2024 Membership Form and FCE Dues & Contribution Form.
  o Submit one check payment, all original signed Membership Forms, and the FCE Dues and Contribution Form to the County Treasurer by October 1, 2023.
  o A late fee of $1.50 per member will be assessed if postmarked after November 15.
  o NOTE: If there is only ONE FCE Unit in the county, Unit Treasurer will follow County Treasurer’s Instructions, and collect forms from Independent Members.

➢ Independent Member:
  o Complete Membership Dues form and FCE Dues and Contribution Form.
  o Provide total payment of dues (National, State, and County Council) and donations/contributions. For your own records, retain a copy of both the 2024 Membership Form and FCE Dues and Contribution Form.
  o Submit money, original signed Membership Form, the FCE Dues and Contribution Form to the County Treasurer by October 1, 2023.
  o NOTE: If there is only ONE FCE Unit in the county, Independent Member will submit to the Unit Treasurer by October 1 2023.
  o NOTE: If there are no FCE Units or County Councils in the county, Independent Member will submit to KAFCE State Treasurer by November 1, 2023 or deliver at the 2023 State Conference in Hays, KS. A late fee of $1.50 per member will be assessed if postmarked after November 15.

INSTRUCTIONS FOR COUNTY FCE COUNCIL TREASURER

➢ Distribute to each FCE Unit and Independent Member the following:
  o Instructions for Unit Treasurers and Independent Member.
  o 2024 Membership Form (one for each unit member and/or Independent Member).
  o FCE Dues and Contribution Report Form (one for each unit and one for each Independent Member).
➢ Ask the FCE treasurers to check 2024 Membership Form for accuracy, (including the “Please Indicate” section and emails), legibility, and signature.
➢ Receive money, 2024 Membership Forms, and the FCE Dues and Contribution Report Form from each FCE Unit Treasurer and Independent Member by October 1, 2023. Please check membership forms against the list of members to make sure you have a membership form for each person listed.
➢ Complete the FCE DUES AND CONTRIBUTION REPORT FORM for the county and retain a copy of for own records.
➢ Send the County FCE Dues and Contribution Report Form, all original signed 2024 Membership Forms and one check made payable to KAFCE for the total amount of Dues and Contributions to the KAFCE State Treasurer by November 1, 2023 or deliver at the 2023 State Conference in Hays, KS.
➢ A late fee of $1.50 per member will be assessed if postmarked after November 15.

DeLores Walden
5720 SE Paulen Road, Berryton, KS 66409-9400, (785) 379-0666
wintersdj1@cox.net
2024 FCE DUES AND CONTRIBUTION REPORT FORM

FCE UNIT / INDEPENDENT MEMBER / COUNTY FCE COUNCIL  Circle One

New member dues and contributions received during the year are due upon receiving them (with no late fee)

PLEASE PRINT ALL INFORMATION LEGIBLY IN BLACK INK

Date ___________ Area ______ County______________ FCE Name ___________________

Number FCE Units ________ Number Unit Members________ Number Independent Members_____

Name Treasurer/Independent Member ______________________________________________________

Complete Mailing Address ___________________________________________________________________________

________________________________________________________________________________________

Phone # (_____ ) _______ - ________ email __________________________________________________________

<table>
<thead>
<tr>
<th>DUES</th>
<th># of Members:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$_____County Dues</td>
<td>x #__</td>
<td>= $________ ___</td>
</tr>
<tr>
<td>$45.00 KS &amp; National individual members</td>
<td>x #____</td>
<td>= $________ ___</td>
</tr>
<tr>
<td>$41.50 Senior members (80 yrs. by 12/31/23)</td>
<td>x #______</td>
<td>= $________ ___</td>
</tr>
<tr>
<td>$65.00 KS &amp; National Family memberships</td>
<td>x #_______</td>
<td>= $________ ___</td>
</tr>
<tr>
<td>$ 5.00 Youth membership (18 yrs. &amp; under)</td>
<td>x #_______</td>
<td>= $________ ___</td>
</tr>
<tr>
<td>$ 1.50 Late Fee (per member) after November 15</td>
<td>x #_______</td>
<td>= $________ ___</td>
</tr>
<tr>
<td>TOTAL FCE DUES</td>
<td></td>
<td>$________ ___</td>
</tr>
</tbody>
</table>

CONTRIBUTIONS

KAFCE
- KAFCE Scholarship Fund $________
- Joann Newby Adult Education Grant $________
- Clovia 4-H House, KSU $________
- Smurthwaite House, KSU $________

NAFCE
- Dimes for National $________
- Dollars for Leadership (Leadership Training) $________
- Honor Fund $________
- International Peace Garden $________
- Legacy Fund $________

AFFILIATE ORGANIZATIONS
- Rural Women in Action Funds, (ACWW Programs, Pennies for Friendship) $________
- Total Contributions $________

Total Amount Enclosed of Dues Plus Contributions (one check) $________

Due By:  (A late fee of $1.50 per member will be assessed if postmarked after November 15.)

Oct. 1, 2023 – FCE Unit & Independent Members with County Council –Send to County Council Treasurer.
Nov. 1, 2023 – County FCE Council Treasurer send to State Treasurer.
Nov. 1, 2023 – FCE Unit & Independent Members without County Council, Send to State Treasurer -

DeLores Walden
5720 SE Paulen Road, Berryton, KS 66409-9400
(785) 379-0666 wintersdj1@cox.net
2024 Membership Form
***TYPE OR PRINT CLEARLY IN BLACK INK***
***Do Not Abbreviate Street Names, City, County, or State***

Date_________________ Current Member ID# ____________________________

First Name________________________ M.I.______ Last Name ____________________________

Mailing Address ______________________________________________________________________

City _____________________________State _____________ Zip Code +4 ________________

Email _____________________________Phone/Cell NO. __________________________________

Club/Unit Name ____________________________ Club/Unit County ______________________

Family Membership: (Please list) Spouse Name ______________________________________

Dependent Child (ren) _________________________________________________________________

<table>
<thead>
<tr>
<th>Dues</th>
<th>Individual Member</th>
<th>Family Membership</th>
<th>Senior Member (80+ years)</th>
<th>Youth Member (Under 18)</th>
<th>Kansas Information Area (Circle One):</th>
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<tbody>
<tr>
<td>National</td>
<td>$35.00</td>
<td>$45.00</td>
<td>$31.50</td>
<td>$5.00</td>
<td>NE NW SC SE SW</td>
</tr>
<tr>
<td>State</td>
<td>$10.00</td>
<td>$20.00</td>
<td>$10.00</td>
<td>0</td>
<td>Birth Date (MM/DD/YYYY)</td>
</tr>
<tr>
<td>Council/County</td>
<td>$ 2.00</td>
<td></td>
<td></td>
<td></td>
<td>Date joined</td>
</tr>
<tr>
<td>Club/Unit</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Date dropped</td>
</tr>
<tr>
<td>Donation to KAFCE *</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Date re-joined</td>
</tr>
<tr>
<td>Donation to NAFCE*</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Years of Membership in 2024</td>
</tr>
<tr>
<td>Donation to ACWW*</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Amount Enclosed</td>
<td></td>
<td></td>
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<td></td>
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</tbody>
</table>

*Refer to the Dues and Contribution Report Form list of choices that you may choose to support
Sign and send with total membership dues to Club/Unit Treasurer by _________________

Member Signature ________________________________________________________________

Must be an original signature, copies will not be accepted

PLEASE INDICATE: (Check all that Apply)

_____ Independent Member (Does not belong to a FCE Unit) County of Residence____________

_____ New Member (Never belonged to FCE before)  _____ Change of address, etc.

_____ Re-joined Member (Have not belonged for a time)  _____ Club President - 2024

_____ County Council President - 2024

Mission…To strengthen individuals, families, and communities
through continuing education, developing leadership, and community action.